

Olean City School District
Building and Grounds Committee
Tuesday, December 11, 2018
410 West Sullivan Street
4:30 p.m.

Present:	Mary Hirsch-Schena	Ira Katzenstein
	Andrew Caya	Rick Moore
	Kathy Elser	Vicki Zaleski-Irizarry
	Mark Huselstein (4:45)	

Guest: Carl Calarco – Campus

Capital Project

Carl updated the committee on the following:

- EV addition is nearing completion; staff will move in to the new main office over the December break; doors, cubbies and heating grates and base cabinetry to be installed in new classrooms
- WW electrical service will be switched over during December break
- HS – tiling on the walls continues; basement clouds and lighting to be installed over December break; stair treads to be installed
- Professional Learning Center – masonry work completed; unfortunately the windows will not be installed over the December break
- Discussed project items to be done over the February and April breaks

Carl exited the meeting at 4:45 pm

Maintenance Update

Mark Huselstein updated the committee on the following:

- Mark Nolan, Maintenance Worker, will be appointed to the position of Custodian/Buildings and Grounds Maintainer; he is currently assisting in the organization of Central Receiving
- Securing quotes from Peterson Roofing and Jamestown Roofing for roof repair at PLC/Central Receiving – will have to go out for an official bid
- Gym Floors at high school will be sanded and refinished during the summer; Ira requested that the dedication to Martha Altmire stay intact/not be removed; STAR program will not have access
- High school stage will be redone over the summer after the STAR ceremony
- Basement and second floors will be done over the summer
- Air handler at storage building up and running
- OIMS pool – new controller/automated system for chemicals and backwash; new lifeguard will become certified pool operator
- Looking at a program that will alert Mark Huselstein when something is wrong in building – drop in temperature, a leak, etc.
- Steam leak in the wall of Mrs. Stevens classroom fixed
- Epoxy flooring – battery operated scrubber has been working well for cleaners
- High school basement flooring will not be epoxy – looking at paint or terrazzo

School Safety

- Kathy reported that Utica National will conduct a Threat Assessment
- RAPTOR – committee recommended that district personnel visit schools that currently use RAPTOR; will hold off on this item until after Utica conducts the assessment
- Rapid Responders – Ira questioned the status; Mr. Moore will get input from Safety Committee and building administrators
- Ira – discussed classroom/office doors “prop and lock” system

Other:

- Athletic Building – needs to be power washed in the spring; Mark will add to his list

Motion by I. Katzenstein, seconded by A. Caya, to go into Executive Session at 5:30 to discuss potential litigation.

Motion by I. Katzenstein, seconded by A. Caya, to adjourn from Executive Session at 5:45 pm.

Meeting adjourned at 5:45.

Next meeting: Tuesday, January 15, 2019

